**Saskatchewan Council for Archives and Archivists**

**Institutional Membership 2024- 2025 Renewal**

Institutional membership is open to any permanent establishment in Saskatchewan dedicated to acquiring,  
appraising, selecting and conserving archival records; arranging and describing those records according to   
accepted archival practice; and making those records available for continuing public use under defined conditions.

General Membership is open to any individual or institution wishing, through the payment of membership dues, to support the objectives of the Council and has been accepted as a General Member by resolution of the Board or in such manner as determined by the Board. General members may not vote at meetings or hold office. General members are not eligible for funding from any grant programs administered or adjudicated by the Council.

**Please verify the following information and indicate any needed corrections. Unless you request otherwise, this information will be made available on the SCAA website as part of our membership director.**

**Name of Organization:   
Address:**

**City or Town/Postal Code:**

**Telephone:  
 Email (Public Listings):**

**Website:**

**Designate one person to represent your institution at SCAA meetings:  
 Representative email (if different than above):**

\*This individual will be entitled to vote at meetings and hold office, and should not apply for individual membership.

**Type of Membership (please check one box):**

* General: Annual Dues: $40  Institutional (1-3 paid staff): Annual Dues $140
* Developmental: Annual Dues: $75  Institutional (3-10 paid staff): Annual Dues $180
* Run by Volunteers: Annual Dues $80  Institutional (11+ paid staff) Annual Dues $200

Donation: $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Total:** $ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Receipt required and to be issued in name of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email to (if different than above): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# \* By purchasing a membership you are authorizing SCAA to communicate with you via email.

# Check here if you DO NOT wish to receive communication via email.

**Please return form with payment to:**

Saskatchewan Council for Archives and Archivists

PO Box 31122 RPO Normanview

Regina, SK S4R 8R6

If you have any questions please contact:

Executive Director - Gloria Bearss  
 Phone: 306-780-9414 or Email: ed@scaa.sk.ca